
Risk Management Division Municipal Manager

Anchorage: Performance. Value. Results.

Purpose

Minimize the financial impact and loss of "Human resources", from known and unknown events and accidents.

Core Services

- Process auto liability, general liability and workers' compensation claims timely and in compliance with prevailing statutes
- Pursue all recoveries of damage to Municipal property directly, through arbitration, MOA Prosecutor and the District Attorney's office
- Review all permits, contracts and Request for Proposal (RFP) to ensure contractors have adequate insurance to protect the MOA
- Market excess auto liability (AL), general liability (GL), workers' compensation (WC) and property coverage

Accomplishment Goals

- 24 hour claimant contact and zero Workers' Compensation late payment penalties
- Recover \$1,000,000 annually in damage to MOA property
- Assure a 24 hour turn around on all permits, contracts & Request for Proposal (RFP)
- Hold insurance renewals to expiring premiums or less annually for both the MOA and ASD. Inventory is added as acquired.

Performance Measures:

Progress in achieving goals will be measured by:

Measure #1: Length of time for reporting Departmental to Risk Management

2013	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Workers' Compensation reports received later than 48 hours	*116/67 58%	*93/44 47%		

*# of reports received / # of reports received late

2012	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Workers' Compensation reports received later than 48 hours	*115/72 63%	*116/82 71%	*105/43 41%	*95/49 52%

*# of reports received / # of reports received late

Safety Division Municipal Manager

Anchorage: Performance. Value. Results.

Purpose

Protect the employees and citizens of the Municipality from unsafe conditions and acts.

Core Service

Determine frequency and severity as pertains to "Root Cause of Accidents."

Accomplishment Goal

Lower the cost of Municipal operations by reducing both the number of accidents and the severity of accidents in workers' compensation, auto liability and general liability exposures.

Performance Measures

Progress in achieving goal shall be measured by:

Measure #2: Reduction in the number of incidents/claims by 5% annually (frequency)

2013	1 st Quarter # claims	\$ Amount	2 nd Quarter # claims	\$ Amount
General Liability	9	\$42,819	2	\$125
Auto Liability	12	\$32,847	11	\$43,845
Workers' Compensation	94	\$942,161	84	\$678,198
Total	115	\$1,07,827	97	\$722,168

2012	1 st Qtr # claims	\$ Amount	2 nd Qtr # claims	\$ Amount	3 rd Qtr # Claims	\$ Amount	4 th Qtr # Claims	\$ Amount	Year End Total	
General Liability	1	\$25,150	7	\$52,858	5	\$3,584	3	\$1,381	16	\$82,973
Auto Liability	4	\$96,211	5	\$27,713	13	\$130,749	17	\$161,914	39	\$416,587
Workers' Compensation	108	\$1,881,342	116	\$716,968	110	\$981,142	96	\$841,241	430	\$4,420,693
Total	113	\$2,002,703	128	\$797,539	128	\$1,115,475	116	\$1,004,536	485	\$4,920,253

YTD Increase/ Decrease			-12%	-38%						
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Performance Measure Methodology Sheet
Risk Management Division
Municipal Manager

Measure #1: Length of time for reporting of Departmental reports, claims and incidents to Risk Management
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Type

Effectiveness

Accomplishment Goal Supported

Claim handling as required by the Alaska Fair Claims Settlement Act and Workers' Compensation Act

Definition

Workers Compensation Coordinator reviews reports to State of Alaska Department of Labor and seeks recovery of penalty from contractor.

Data Collection Method

Monthly, quarterly and annual reports to all department heads and Municipal Manager

Frequency

Monthly, quarterly and annually

Measured By

The Risk Manager and actuarial studies

Reporting

Risk Management will create monthly, quarterly and annual reports regarding claim handling and penalties

Used By

All division directors, department heads, supervisors and safety officers

Performance Measure Methodology Sheet
Safety Division
Municipal Manager

Measure #2: Reduction in the number of incidents/claims by 5% annually (frequency)

Type

Effectiveness

Accomplishment Goal Supported

OSHA Act 1970, Workers' Compensation and Loss Runs

Definition

Incidents and injuries reported to Risk Management regarding MOA employees and citizens

Data Collection Method

Monthly, quarterly and annually reports from all Municipal departments

Frequency

Monthly, quarterly and annually

Measured By

OSHA 300 logs, near miss reports and Third Party Administrator loss runs

Reporting

Monthly, quarterly and annually and as requested by the Municipal Manager and Department Directors

Used By

All division directors, department heads, supervisors and safety officers