



**MUNICIPALITY OF ANCHORAGE
BOARD OF ADJUSTMENT
MEETING AGENDA**

May 10, 2024; 10:00 a.m. to 1:00 p.m.
City Hall, 632 W. 6th Avenue
Conference Room 240 and Microsoft TEAMS
Anchorage, Alaska

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF THE AGENDA**
4. **MINUTES OF THE PREVIOUS MEETING**
 - A. Minutes of the Board of Adjustment Meeting of February 23, 2024 and April 26, 2024
5. **NEW BUSINESS –**
 - A. **BOA Appeal No. 2023-02**, Re: Planning and Zoning Commission Case No. 2023-0078 & 2023-0079, Conditional Use for a 65' Type I Tower and Utility Substation with Variances for Landscaping and Fence Height
 1. **Hearing Panel Members' Disclosures of Potential Conflict of Interest**
 2. **Board Consideration of Appeal No. 2023-02**
6. **OLD BUSINESS –** None.
7. **MEMBER COMMENTS**
8. **AUDIENCE PARTICIPATION**

Please note: Audience Participation may not concern adjudicatory matters before the Board of Adjustment. **Pursuant to AMC 21.03.050A.10.b., the Board of Adjustment shall not hear argument nor take additional testimony or other evidence.** The Board may consider only the material contained in the appeal packet.
9. **ADJOURNMENT**

HOW THE PUBLIC CAN PARTICIPATE:

Teams Phone Number: **+1 907-519-0237**

Phone Conference ID: **832 522 172#**



**Municipality of Anchorage
Board of Adjustment
Minutes of the Meeting of February 23, 2024**

City Hall, 632 W. 6th Avenue
Microsoft TEAMS
Anchorage, Alaska

1. CALL TO ORDER

The Board of Adjustment meeting was convened by Deputy Clerk, Jasmine Acres at 8:30 a.m.

2. ROLL CALL

Present: Sam Laffey, Nancy Pease, Carl Propes, Jr., and Michael Rose
Excused: None.

A Quorum was achieved with 4 Board Members present.

Also in attendance were Board Counsel, Dean Gates; Assistant to Board Counsel, Brandi Heasley; Legal Counsel for Board of Adjustment, Cortney Kitchen; and Deputy Clerk, Jasmine Acres.

Clerk's Note: Ms. Acres administered Oath of Office to Member Laffey.

3. APPROVAL OF THE AGENDA

Michael Rose, moved, to approve the Agenda of the Board
Carl Propes, Jr., seconded, of Adjustment Meeting of February 23,
2024

and the motion passed without objection.

4. MINUTES OF THE PREVIOUS MEETING

a. February 9, 2024

Carl Propes, Jr., moved, to approve the Minutes of the Board
Michael Rose, seconded, of Adjustment Meeting of February 9, 2024

and the motion passed without objection.

5. **NEW BUSINESS** –

A. Elected Michael Rose as Chair of the Board of Adjustment.

Clerk's Note: Michael Rose was elected to Chair of the Board of Adjustment for the year of 2024 by a unanimous vote.

B. BOA Appeal No. 2023-02, Re: Planning and Zoning Commission Case No. 2023-0078 & 2023-0079, Conditional Use for a 65' Type 1 Tower and Utility Substation with Variances for Landscaping and Fence Height

1. Determine Hearing Panel to be Member Pease, Member Laffey, and Chair Rose
2. Discuss Schedule Availability
 - Discuss Public Hearing for April 19, 2024 from 10:00 a.m.-1:00 p.m.
 - Discuss Facts and Findings Decision for May 3, 2024 from 10:00 a.m.-11:00 a.m.

6. **OLD BUSINESS** - *None.*

7. **MEMBER COMMENTS** –

Member Laffey spoke.

Chair Rose spoke.

Member Pease spoke.

8. **AUDIENCE PARTICIPATION** – *None.*

9. **ADJOURNMENT**

Chair Rose adjourned the Board of Adjustment meeting of February 23, 2024, at 8:56 a.m.

Respectfully submitted,
Jasmine Acres, for
Jamie Heinz, Municipal Clerk

For detailed Board discussion, please refer to the recording of this meeting located on the Municipal Website at <http://www.muni.org/Residents/Pages/MuniMeetings.aspx>.



**Municipality of Anchorage
Board of Adjustment
Minutes of the Meeting of April 26, 2024**

City Hall, 632 W. 6th Avenue
Assembly Conference Room #240 and TEAMS
Anchorage, Alaska

1. CALL TO ORDER

Chair Rose convened the meeting at 11:13 a.m.

2. ROLL CALL

Present: Michael Rose, Nancy Pease
Excused: Sam Laffey, Carl Propes, Jr.

A Quorum was not achieved with 2 Board Members present.

Also in attendance were Assistant to Board Counsel, Brandi Heasley; Legal Counsel for Board of Adjustment, Cortney Kitchen; and Agenda and Records Coordinator, Karissa Sleppy.

Clerk's Note: Chair Rose rescheduled the Board of Adjustment meeting on the Hearing of Appeal No. 2023-02 for May 10, 2024 at 10 a.m. and the Findings and Facts Meeting of Appeal No. 2023-02 for May 22, 2024.

3. APPROVAL OF THE AGENDA

4. MINUTES OF THE PREVIOUS MEETING

5. NEW BUSINESS

6. OLD BUSINESS - *None.*

7. MEMBER COMMENTS

8. AUDIENCE PARTICIPATION – *None.*

9. ADJOURNMENT

Chair Rose adjourned the Board of Adjustment meeting of April 26, 2024, at 11:19 a.m.

Respectfully submitted,
Jasmine Acres, for
Jamie Heinz, Municipal Clerk

For detailed Board discussion, please refer to the recording of this meeting located on the Municipal Website at <http://www.muni.org/Residents/Pages/MuniMeetings.aspx>.

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