



MUNICIPALITY OF ANCHORAGE

Assembly Memorandum

AM No. 171 - 2025

Meeting Date: February 25, 2025

1 **FROM: MAYOR**

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3 **SUBJECT: EXECUTIVE APPOINTMENT – CONFIRMATION HEARING.**

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5 Pursuant to the Municipality of Anchorage Charter in sections 5.02, 5.03 through
6 5.05 and the Anchorage Municipal Code sections 2.30.095, 3.20.020, and 3.20.070,
7 I ask the Assembly to confirm the following executive and department head that I
8 have appointed:

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<u>Name</u>	<u>Position</u>
Gregory G. Soule	Development Services Director

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13 A resume submitted in accordance with Anchorage Municipal Code section 3.30.173
14 is attached for your information.

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16 **THE ADMINISTRATION RECOMMENDS APPROVAL.**

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18 Prepared by: David Samsa, Human Resources Executive Assistant
19 Approved by: Tyler Andrews, Chief Human Resources Officer
20 Concur: William D. Falsey, Chief Administrative Officer
21 Concur: Rebecca A. Windt Pearson, Municipal Manager
22 Respectfully submitted: Suzanne LaFrance, Mayor

Gregory Soule, PE



Profile

I'm a licensed Civil Engineer with 26 years of structural, geotechnical and transportation engineering experience, including four years of management experience. I'm generally regarded as an analytical problem solver with excellent communication skills and the ability to inspire employee engagement. For the past three years I've served as the acting director of my department while simultaneously maintaining my position in middle-management. During my tenure as the acting director, I'm proud to have had the opportunity to build a great management team while learning every aspect of my department's diverse functions. I'm lucky to have had the opportunity to form crucial working relationships with members of the administrative and legislative branches of the municipal government as well as the directors and managers of other municipal departments.

Experience

ACTING DIRECTOR | MOA DEVELOPMENT SERVICES | MAY 2021 - PRESENT

- Assumed all Director and Building Official responsibilities for a department with six divisions and approximately 70 employees.
- Responsible for leading department initiatives, interpretation and enforcement of adopted building safety codes, creating and overseeing departmental budget, staffing, customer service, personnel issues and reporting to the administration.
- Development of departmental policies and procedures.

PRIVATE DEVELOPMENT MANAGER | MOA DEVELOPMENT SERVICES | JANUARY 2020 - PRESENT

- Hire, train and manage a staff of five engineers, inspectors and plan reviewers.
- Write and administer development agreements for privately constructed infrastructure improvements.
- Provide construction oversight for privately constructed infrastructure improvements.
- Provide development consulting for prospective developers,
- Ensure MOA compliance with municipal APDES permit.
- Provide inter-office regulatory and Utility coordination.

PRIVATE DEVELOPMENT ENGINEER | MOA DEVELOPMENT SERVICES | AUGUST 2019 - JANUARY 2020

- Review engineered plans for public infrastructure improvements to ensure conformance with state and local codes.
- Review drainage analyses, hydrologic models and hydraulic calculations.
- Review Storm Water Pollution Prevention Plans.
- Review engineered civil site designs for commercial developments.
- Review Platting, and Zoning cases to impose Title 21 infrastructure improvement requirements
- Inspect road and drainage improvements, work with engineers and contractors to troubleshoot field issues, review material submittals.
- Review private inspection reports.
- Respond to drainage/flooding complaints from the public.

PROJECT ENGINEER | MOA PROJECT MANAGEMENT AND ENGINEERING | AUGUST 2006 – AUGUST 2019

- Design transportation and drainage improvements for municipal projects.
- Coordinate project survey, geotechnical investigations, storm drain and utility assessments and write Design Study Reports to propose preferred and alternate design approaches for municipal road and drainage improvements.
- Perform hydrologic/hydraulic analysis and modeling for drainage conveyance design.
- Create deliverables for bidding and construction including plans, specifications, engineered estimates.
- Manage design consultants for various aspects of design projects.
- Host informational public meetings for project stakeholders and the general public.
- Review engineered plans for ADOT projects.
- Provide technical and CAD assistance for other departments and divisions.

PRIVATE DEVELOPMENT ENGINEER | MOA PROJECT MANAGEMENT AND ENGINEERING | AUGUST 2001 – AUGUST 2006

- Duties as described above.

STAFF ENGINEER | MICHAEL BAKER, INC | ANCHORAGE | JUNE 2000 – AUGUST 2001

- Design vertical support members for oil pipeline projects.
- Assist with the design of various aspects of the Alpine drilling pad on the North Slope.
- Inspection and as-built of pipeline improvements.

STRUCTURAL DESIGN ENGINEER | STEELOX SYSTEMS, INC | CINCINNATI, OH | JANUARY 1998 – JUNE 2000

- Designed prefabricated steel buildings.
- Developed engineered estimates for building projects.
- Provided oversight inspection for steel building erection.

Education

B.S. CIVIL ENGINEERING | DECEMBER, 1997 | UNIVERSITY OF COLORADO, AT BOULDER

ARCTIC ENGINEERING (REQUIRED FOR ALASKA PE) | JUNE 2006 | UNIVERSITY OF ALASKA, ANCHORAGE

Skills & Abilities

- Accounting & Budgeting
- Proficient with MS Office Suite
- Excellent interpersonal and communication skills
- CAD / Civil 3D / Hydraulic modeling software proficiency
- Team management
- Experienced in all aspects of civil construction
- Experienced in many aspects of vertical construction
- Familiarity with all municipal codes and design criteria.

Certifications

Alaska Professional Engineer – License AELC 11558