



**DISCLOSURE BY AN ELECTED OFFICIAL OF A GIFT IN EXCESS OF \$500 RECEIVED FOR AN EVENT RELATED TO OFFICIAL GOVERNMENT BUSINESS, EDUCATION, OR INFORMATION GATHERING**

*This form must be filed with the Municipal Clerk for publication on the Municipal Website at least 3 days prior to the event. AMC 1.15.050E.2.*

**Name of Elected Official:** \_\_\_\_\_

**Official Elected Position:** \_\_\_\_\_

For Municipal Clerk's Office Use <b>Date Received:</b> _____ <b>Date Published:</b> _____
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In accordance with AMC 1.15.050E.2., I disclose a gift of registration fees, travel expenses, accommodations, and/or meals **estimated to be in excess of \$500** for an event related to official government business, education, or information gathering, as follows:

Name/Date of Event: \_\_\_\_\_

Name of Gift Sponsor: \_\_\_\_\_

Gift Sponsor's Relationship with the Event: \_\_\_\_\_

Purpose of Attending the Event: \_\_\_\_\_

Description of the Gift: \_\_\_\_\_

**Registration Fees** in the amount of \_\_\_\_\_

**Travel Expenses** in the amount of \_\_\_\_\_

*Dates of Travel* \_\_\_\_\_

*Destination* \_\_\_\_\_

**Accommodations** in the amount of \_\_\_\_\_

**Meals** in the amount of \_\_\_\_\_

**Other** in the amount of \_\_\_\_\_

\_\_\_\_\_

\$ \_\_\_\_\_ **Estimated Value**

I certify to the best of my knowledge that my statement is true, correct, and complete. In addition to any other penalty or punishment that may apply, the submission of a false statement is a violation of AMC 1.15., Code of Ethics.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**AMC 1.15.050E.2.** An elected official may receive sponsor provided registration fees, travel expenses, accommodations, and meals for an event related to official government business, education, or information gathering. If the value of these received items exceeds \$500 in total, an elected official must file a disclosure to the municipal clerk in the form prescribed by the board of ethics and posted on the municipal website at least 3 days prior to the event. - *Code of Ethics as of 05/10/2017*