

AMATS Meetings

How to Join the Meeting

You have a few options for joining a meeting:

1. **Computer:** You can join the meeting on your computer using Microsoft Teams. You can join through your web browser (Microsoft recommends using Microsoft Edge or Chrome) or by [downloading the Teams app](#) to your desktop.
2. **Mobile Device:** You can download the Microsoft Teams app from the [Apple App Store](#) or [Google Play](#). Then, open the meeting link to join, or you can join directly from your mobile browser.
3. **Phone:** If you only want to listen to the meeting, you can [call the phone number](#) and enter the conference ID provided. Follow along with any handouts. Please wait while staff admit you into the meeting.

Accessibility Features

1. Microsoft Teams offers [accessibility features](#), like [keyboard shortcuts](#) and [screen reader support](#), to help you navigate the meeting.

How to Participate in the Meeting

4. **Joining the Meeting:** On the day of the meeting, visit the [committee meeting page](#) and click on the meeting link to [join](#). If you do not have the Microsoft Teams app, click, 'Continue on This Browser' to join the meeting. Then click, 'Join Now'
5. **Raise Your Hand:** To ask a question during the public comment period, use the ["Raise Hand"](#) feature in Teams.
6. **Mute/Unmute:** You can [mute and unmute](#) yourself using the buttons on the Teams interface. If you are on the phone, press *6 to mute or unmute.

Access Meeting Materials

7. **Before the Meeting:** Go to the [committee meeting page](#). In the "Agenda" column, click the "Materials" link to access any documents for the meeting.
8. **After the Meeting:** If you miss the live meeting, the recording and meeting minutes will be available on the same page once they are approved.