

**MUNICIPALITY OF ANCHORAGE  
BOARD OF BUILDING REGULATION EXAMINERS AND APPEALS**

**MEETING MINUTES SUMMARY**

**DATE: August 13, 2013**

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- 1. CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 6:06 pm. by Chairman Scott Bohne.

<b>Board Present</b>	<b>Board Absent</b>	<b>Staff Present</b>	<b>Public Participation</b>
Scott Bohne	Tom Looney	Ross Noffsinger	None
Skipp Bringmann	Royal Fields	Jim Stubbs	
Craig Fredeen	Troy Feller	Sharen Walsh	
Paul Michelsohn	Bari Gray	Jerry Weaver	
Serena O'Donnell	Rob Merchant		
Jonathan Steele			
Sterling Strait			
Jon Hawkinson			

- 2. APPROVAL OF AGENDA:** Mr. Bringmann moved to APPROVE. Mr. Fredeen SECONDED and unanimously APPROVED.

- 3. APPROVAL OF MINUTES:** February 7, 2013

Mr. Michelsohn moved to APPROVE. Ms. O'Donnell SECONDED. Unanimously APPROVED.

- 4. APPEARANCE REQUESTS / PUBLIC HEARINGS - None**

- 5. UNFINISHED BUSINESS - None**

- 6. NEW BUSINESS**

- a. AO No. 2013-91**, amending AMC 2310, Anchorage Administrative Code, Section 104, Permit requirement, to clarify the option passed and approved by the assembly in AO 2012-62(S-1) to exempt single-family and two-family residential construction from plan review by the municipal building official for code compliance and building safety when a registered design professional designated by the permit applicant certifies the plans were reviewed and comply with applicable building codes, accepts responsibility for plan review, code compliance and building safety and indemnifies the municipality subject to code requirements; and repealing the sunset date.

Staff gave a brief summary of the ordinance and related the department's experience to date with exempt permits, concluding the sunset clause should be maintained, and an audit provision should be added. The board began asking questions of staff. Many questions were on auditing, municipal review and what the intent of the author may have been.

**Mr. Steele motioned the ordinance not be approved as written, that an audit process be added or be clarified and 23.10.107.4.1.C be rewritten addressing maintaining calculations as matter of record. He noted there seems to be a disconnect and suggested C.4 language be more specific to professional licensing. Mr. Fredeen Second.**

**Mr. Strait suggested a friendly motion to simplify Mr. Steele's motion. Mr. Steele agreed to Mr. Strait's wording of the motion:**

In regard to AO 2013-91, the building board makes the following recommendations:

- MOA should still be checking for completeness, which should be clearly defined by MOA Policy
- Structural calculations should still be submitted to MOA for record
- An audit provision shall be added to the process. The audit process should be by an independent 3<sup>rd</sup> party to include its scope of the review of both exempt & non-exempt permits. Auditor shall be unaware of the origin of the permits they are reviewing.
- The sunset should end December 31, 2015

**Mr. Fredeen seconded.**

The board and staff continued for several minutes discussing the motion. The board voted 7 in favor to 1 opposed. (Mr. Fredeen, Mr. Streele, Mr. Strait, Ms. O'Donnell, Mr. Bringman, Mr. Hawkinson, Chair Bohne voted in favor of the motion. Mr. Michelsohn opposed the motion.)

Mr. Fredeen motioned the board should, for the record, vote on whether to recommend approval of AO 2013-91 as written. Mr. Michelsohn seconded. The board voted 7 opposed to 1 in favor. Staff will put into a resolution and send out. (Mr. Fredeen, Mr. Streele, Mr. Strait, Ms. O'Donnell, Mr. Bringmann, Mr. Hawkinson, Chair Bohne opposed the motion. Mr. Michelsohn voted in favor of the motion.)

## **7. BOARD MEMBER COMMENTS**

Staff updated the board on the 2012 code process and the Partial Height blocking policy. It was also noted that terms are expiring this year for some board members. Those members were requested to inform staff if they wish to continue.

**8. NEXT MEETING:** Not discussed

**9. ADJOURNMENT:** Meeting adjourned at 7:18 p.m. **Ms. O'Donnell moved. Mr. Strait seconded. Approved.**

	8-29-13		8-30-13
Scott Bohne, Chairman	Date	Sharen Walsh, P.E.	Date
Board of Building Regulation Examiners and Appeals		Building Official	