

**MUNICIPALITY OF ANCHORAGE
BOARD OF BUILDING REGULATION EXAMINERS AND APPEALS**

MEETING MINUTES SUMMARY

February 6, 2014

1. **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 6:05 pm. by Chairman Scott Bohne. The board members introduced themselves.

Board Present	Board Absent	Staff Present	Public Participation
Scott Bohne	Serena O'Donnell	Ross Noffsinger	
Rob Merchant	Eric Cowling	Sharen Walsh	
Craig Fredeen	Royal Fields	Jerry Weaver	
Jonathan Steele	Jon Hawkinson	Sam Severin	
Bari Gray			
Troy Feller			
Sterling Strait			
Ray Hickel			
John Edwards			
Tyler Loken			

2. **APPROVAL OF AGENDA:**

MR. GRAY motioned to approve. **MR. FREDEEN** seconded. **UNANIMOUSLY APPROVED.**

3. **APPROVAL OF MINUTES:** Minutes of August 29, 2013

MR. FREDEEN MOTIONED. MR. STEELE SECONDED. Unanimously approved with minor changes.

4. **APPEARANCE REQUESTS / PUBLIC HEARINGS**

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**

a. Orientation

The new board members and current members were sworn in by municipal clerk, Barbara Jones.

Chair Bohne asked staff to beginning the orientation and refresher. Staff went over the orientation packet with the members who openly asked questions about ethics, ex parte communication, municipal codes and ordinances for the make up of the three member panels, and how the board is quasi-judicial.

The Chair asked the members what they thought of a residential panel; after a lengthy discussion, the board decided not to have a residential panel. Chair Bohne began asking members what panel they would like to sit on. The results of the discussion are as follows:

Electrical	Mechanical/Plumbing	Civil/Structural	Architectural
Mr. Cowling	Mr. Edwards	Mr. Loken	Mr. Bohne
Ms. O'Donnell	Mr. Gray	Mr. Hickel	Mr. Steele
Mr. Edwards (Alt)	Mr. Fredeen	Mr. Strait	Mr. Loken

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	Mr. Merchant	Mr. Fields (Alt)	Mr. Strait (Alt)
	Mr. Hickel (Alt)	Mr. Feller	Mr. Hickel (Alt)
	Mr. Loken (Alt)	Mr. Hawkinson (Alt)	Mr. Feller (Alt)

Chair Bohne and staff explained ex-parte and if the board would like extra information to contact staff so staff could get the information for everyone on the panel prior to the hearing.

b. Elections

Chair Bohne called for nominations for Chair. **Mr. Steele nominated Mr. Bohne. Mr. Fredeen Seconded. The Chair asked the Vice Chair to call for the vote. Vice Chair Fredeen asked for a show of hands of all in favor. Unanimously Approved.**

Chair Bohne called for nominations for Vice Chair. **Mr. Gray nominated Mr. Fredeen. Mr. Steele Seconded. Chair asked all in favor say aye. Unanimously Approved.**

7. REPORTS

Staff updated the board on the 2012 codes and noted for the first time there was an administrative code panel. There was good participation that is why it took so long and we are wrapping it up. You should see the codes later in the spring. A De Novo appeal came in today scheduled for February 20th. Please keep your calendars open.

Chair Bohne asked where the state was on the 2012 codes. Staff commented the state was behind us but staff would know in two weeks and could update the board then; we would like to note we appreciate your time and thanked the board for their patience and understanding in the last 18 months due to the increase in appeals.

Mr. Strait asked about the single family exempt ordinance, how it was going and what happened with the commercial ordinance. Staff reported there have been further concerns/issues with the single family ordinance. In the field, the inspectors are having concerns/issues with the plans as it is taking longer to inspect. We are still working it. The commercial ordinance was postponed indefinitely by the assembly.

8. AUDIENCE PARTICIPATION - NONE

9. BOARD MEMBER COMMENTS

Chair Bohne thanked the recording secretary for all her help on all the board meetings.

9. NEXT MEETING: February 20, 2014, 6:00 – 9:00 p.m., Loussac Library

10. ADJOURNMENT: Meeting adjourned at 8:00 p.m. **Mr. Loken motioned. Mr. Gray seconded. Approved.**



Scott Bohne, Chairman Date
Board of Building Regulation Examiners and Appeals



Ron Thompson Date
Acting Building Official