

**MUNICIPALITY OF ANCHORAGE
BOARD OF BUILDING REGULATION EXAMINERS AND APPEALS**

MEETING MINUTES SUMMARY

April 22, 2015

1. **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 6:05 p.m. by Chair Bohne.

Board Present	Board Absent	Staff Present	Public Participation
Scott Bohne	John Edwards	Ross Noffsinger	
Serena O'Donnell	Jon Hawkinson	Bob Kniefel	
Troy Feller	David Stanfield	Victor Fosberg	
Sterling Strait	Jonathan Steele		
Royal Fields			
Eric Cowling			
Preston McKee			
Tyler Loken			
Don McCann			
Ray Hickel			
Craig Fredeen			

2. **APPROVAL OF AGENDA:** Ms. O'Donnell moved to approved; Mr. Loken seconded. The agenda was approved with minor changes.

3. **APPROVAL OF MINUTES:**

- a. Minutes of January 29, 2015. Ms. O'Donnell moved to approve. Mr. Hickel second. Unanimously approved.

4. **NEW BUSINESS**

- a. **2014 NEC – The amendments to the 2014 edition of the National Electrical Code**

Staff commented there were 19 people on the code committee who reviewed the new NEC and current local amendments. They deleted amendments that were no longer applicable, adding some amendments, and some existing wording were changed. Mr. Cowling noted it went very well and believes the only issue might be regarding two pole versus three pole transfer switches. Mr. McKee stated it saves the homeowner.

There was an open discussion regarding the verbiage, transfer switch(s), costs and working on a handout. The amendment requires the use of an added pole on the transfer switches, meaning a 3 pole instead of a 2 pole in most residential applications. The amendment says a separately derived system must be able to be switched by the transfer switch. So the end result is that transfer switch can switch the neutral (white wire) when it is present in the system. So as an example in a 120v circuit with a black and a white wire the code allows in some situation just to switch the black wire, we would require the transfer switch to be able to switch the white wire also if required.

Mr. Fredeen arrived at 6:35 p.m.

Mr. Fields motioned to accept the 2014 National Electrical Code. Ms. O'Donnell seconded. Unanimously Approved.

MUNICIPALITY OF ANCHORAGE
BOARD OF BUILDING REGULATION EXAMINERS AND APPEALS

MEETING MINUTES SUMMARY

b. Establishing guidelines:

Staff informed the board they had no packet guidelines in the code and there is no rule regarding packet material deadlines and stated the board could make their own guidelines. The board openly discussed speaking time limits, executive summaries, appellant providing copies, etc...

Mr. Fosberg left at 6:39 pm

Mr. Loken motioned that the materials presented to the board have a maximum of two pages executive summary and turned in 7 days before the meeting. Staff and the appellant shall have 30 minutes presentation each, the appellant 15 minutes for rebuttal. Ms. O'Donnell seconded and made a friendly amendment that the appellant supply the materials to be reviewed to each reviewer and staff.

Mr. Fredeen motioned to change the two pages to five pages for the executive summary. Mr. Cowling seconded and Mr., Loken accepted. Mr. Fredeen requested staff craft guideline verbiage to accomplish the following process for review and be place at the beginning of the motion.

Motion reads: Request that staff craft guideline verbiage to accomplish the following process for review. All materials presented to the board have a maximum of five page executive summary and be turned in 7 days before the meeting. Case presentation will have 10 minutes; staff and the appellant shall have 30 minutes to present; the appellant has 15 minutes for rebuttal. The appellant will supply the materials to be reviewed to each reviewer and staff.

The board discussed the motion(s). Chair Bohne called for the vote, unanimously approved.

c. Economic Disclosure form

Staff explained the boards and commission paperwork. The new boards and commission' staff believes every year board members need to fill out the disclosures form. It was noted the policy could change with the new administration.

5. REPORTS / BOARD MEMBER COMMENTS - NONE

6. ADJOURNMENT: Meeting adjourned at 8:05 p.m. Mr. Loken moved. Mr. McCann seconded. Approved.

 Feb 18, 2016

Scott Bohne, Chair
Board of Building Regulation Examiners and Appeals

 2/19/16

Sharen Walsh, P.E.
Building Official