

**ON-SITE WASTEWATER SYSTEM TECHNICAL REVIEW BOARD
MEETING
Planning and Development Center
4700 Elmore Road
Anchorage, Alaska**

**March 21, 2012
11:30 a.m.**

Technical Review Board members Present:

Name

Joel Neimeyer
Scott Hattenburg
Mark Spafford
Matt Edge

Also in attendance

Name

Representing

Deb Wockenfuss	MOA/Community Development Department (CDD)
Ross Noffsinger	MOA/CDD
Jay Crewdson	MOA/CDD
Bill Rieth	SOA/Department of Environmental Conservation
Tom Varney	Anchorage Tank & Welding, Inc.

1. CALL TO ORDER

CHAIR NEIMEYER called the meeting to order at 11:45 a.m. All Board members were present with the exception of Ms. Davey who was absent. A quorum was established.

2. APPROVAL OF AGENDA

CHAIR NEIMEYER asked if there were any changes to the agenda. MR. HATTENBURG motioned. MR. SPAFFORD seconded. *Hearing no objections, the agenda was approved.*

3. APPROVAL OF MINUTES February 8, 2012

MR. HATTENBURG motioned and MR. SPAFFORD seconded. Approved unanimously

4. STAFF/COMMITTEE REPORTS

a. New members –

Staff and Members discussed availability of recruiting new board members. Staff noted we are working on getting a list of potential members from the Mayor's office. It was recommended staff also advertise through an email blast and signs at the front counter for new board members.

b. Permit numbers -

MR. CREWDSON noted permit numbers are about the same as last year.

6. OLD BUSINESS - NONE

7. NEW BUSINESS

a. Part IV, Subdivision stands: code change proposal continued

The board and staff continued discussion and reviewed part 4. After a lengthy discussion the board and staff concluded their edits and changes. Staff will present a draft with all revisions at the next meeting and will send out a copy by email.

b. Clusters

The board and staff discussed what would it take for the Muni to take on Class C Wells and Clusters since the State of Alaska Department Environmental Conservation has power of them. It was decided the board would write a letter for staff to send up the chain of command.

8. OTHER BUSINESS/PUBLIC COMMENT

The next meeting date and time were discussed and scheduled for April 18th, from 11:30 a.m. – 1:30 pm. The agenda was discussed and set; it will include finalizing the code, and to start working on a cluster's code.

8. ADJOURNMENT

MR. EDGE motioned and Mr. HATTEBURG seconded. Meeting was adjourned at 1:25 p.m.