

**ON-SITE WASTEWATER SYSTEM TECHNICAL REVIEW BOARD  
MEETING  
Planning and Development Center  
4700 Elmore Road  
Anchorage, Alaska**

**November 2, 2012  
11:45 a.m.**

**Technical Review Board members Present:**

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**Name**

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Joel Neimeyer  
Mark Spafford  
Matt Edge  
Lori Davey  
Eric Hanssen

**Also in attendance**

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**Name**

**Representing**

Deb Wockenfuss	MOA/Community Development Department (CDD)
Ross Noffsinger	MOA/CDD
Jay Crewdson	MOA/CDD
Sharen Walsh	MOA/CDD
Bill Rieth	Alaska Department of Environmental Conservation (ADEC)
Tom Varney	Anchorage Tank & Welding Inc.

**1. CALL TO ORDER**

CHAIR NEIMEYER called the meeting to order at 11:45 a.m. All Board members were present with the exception of Mr. Hattenburg who was absent. A quorum was established. Ms. Davey arriving at 11:53 a.m.

**2. APPROVAL OF AGENDA**

CHAIR NEIMEYER asked if there were any changes to the agenda. Minor changes were made. *Hearing no objections, the agenda was approved with changes.*

**3. APPROVAL OF MINUTES** October 5, 2012

MR. EDGE motioned and MR. SPAFFORD seconded. Approved unanimously

**4. STAFF/COMMITTEE REPORTS**

**a. Emergency Access**

MS. WALSH gave a brief overview of a well that went artesian and how after much discussion the Department elected to enter the property to cap the well as the property owner was not at home at the time. The well was capped and a notice was left. Ms. Walsh and staff thought it would be appropriate to have emergency access added to the proposed wastewater code rewrite and the well code. Board will discuss later in the meeting.

**5. NEW BUSINESS**

**a. AWWTS - Premier Tech Aqua presentation**

Board will review all materials sent to them and be ready at the next meeting to discuss with Mr. McKinlay.

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**b. AWWTS - Covenant to run with the land requirements**

STAFF discussed current practices and gave suggestions, listed below, on changing the current form for better clarity and understanding:

- Do we use/need the maintenance agreement
- Does it need to be recorded
- There are no fines or fees / Needs enforcement

The board agreed and asked it be brought back before them at the next meeting.

**c. ADEC Conference – Private Wells**

MR. EDGE briefed everyone on the conference and mentioned the state was asking for public comments regarding private wells. Currently, the well drillers are opposed to being regulated. There is another meeting in Fairbanks asking for public comment.

**d. COSA's - Alaska Real Estate Commission-**

MR. HANSSEN presented the draft transmittal/cover letter and real estate forms. There was some discussion and edits, which the board agreed would work. Once the letter and edits were finalized, Mr. Hanssen would get the board's signatures and deliver to the Alaska Real Estate Commission.

**c. Reviewing code -**

STAFF asked if the board would like to have the well code (AMC 15.55) added to their list of powers and duties. After discussing, it was decided staff will look into the details of making the change and report back to the board.

**6. OLD BUSINESS**

**a. Proposed Code: Final review and approval – postponed until the next meeting**

**7. OTHER BUSINESS/PUBLIC COMMENT**

The next meeting date and time were discussed for December 12, 2012, from 11:30 a.m. – 1:30 pm.

**8. ADJOURNMENT**

Meeting was adjourned at 1:20 p.m.