Municipality of Anchorage
Matt Claman, Acting Mayor

ON-SITE SYSTEMS
TECHNICAL REVIEW BOARD
MINUTES OF MEETING

Date: April 8, 2009

Board Present: Joel Niemeyer
Linda Kovac
Mark Musial
Tim Pampusch
Matt Edge

Board Absent: Lori Davey (excused)
Scott Hattenberg (excused)

Staff Present: Dan Roth
Deb Wockenfuss
Vicki Gonzalez

Guests: Ted Moore
Bill Rieth
Steve Pannone
Dave Mero
Jeff Garness
Stephan Helms

The meeting was called at order at 11:40 a.m.

Approval of minutes: Ms. Kovac felt the minutes from the March meeting were lacking in detail and she preferred the more in depth style of February's minutes. She requested the March minutes be rewritten to reflect more of the discussion that took place. She felt that in the past, the minutes have not been very useful and requested that future minutes have more content. Mr. Roth will rewrite the minutes and the approval of the March minutes was tabled until the next meeting. A **MOTION** was made by Ms. Kovac to include notation in future minutes of board members with Excused or Unexcused absence for the meeting. Motion **SECONDED** and **PASSED**. Ms. Kovac requested staff to expand the published agenda so that the public would have more information on what would be discussed at upcoming meetings.

Ms. Kovac requested a copy of the sampling report of Quanics performed by Garness. Mr. Roth will forward the report to the board.

Staff/committee reports: Mr. Roth reported that Mr. Bob Tsigonis, P.E. of Lifewater Engineering in Fairbanks has an alternative wastewater system he would like to put forth. He will be scheduled for the May agenda. Ms. Kovac requested preliminary information on the system. Mr. Roth had no written information at

this time, however he will try to get something out to the board before the meeting. This particular system is presently installed in a condo complex in Eagle River.

New business: None

Old business: Wastewater Code

Mr. Niemeyer reported that he spoke with the Building Official, Ron Thompson, regarding wastewater code review. Mr. Thompson said that the board can form an ad hoc work group, who can meet, discuss changes, and then present a final product to the board for their review. Mr. Niemeyer felt this was an efficient way of code review. Ms. Kovac stated that the board had asked a long time ago if the review could be done that way. Mr. Musial liked the idea of having a finished product to review.

There was discussion regarding how many tech board members could sit on the review committee. Mr. Roth stated that it would have to be no more than three board members to keep the committee from becoming a formal, advertised tech board meeting. Mr. Edge agreed to participate; Mr. Niemeyer may have scheduling conflicts due to work commitments; Mr. Pampusch may be able to attend some evening meetings; Ms. Kovac may also be available.

Discussion began on "the way forward":

Mr. Pampusch asked if the meetings could be in the evening.

Mr. Roth stated he will invite engineers who have had at least three projects in the last year.

Mr. Niemeyer felt there would be more groups interested besides engineers – tank companies, installers, realtors, brokers, banking community. He felt that certain sections of code could be identified and special invitations sent to select groups with interests in those areas. They will then be able to give their input to areas affecting them.

Ms. Kovac felt there should be someone to represent the public health viewpoint.

There were questions regarding if minutes would be taken and how would the different opinions/discussion be documented.

Ms. Gonzalez stated that during review of the building codes (every three years), as a way of keeping record, a notebook is kept of all discussions, changes that the committee votes on, and any other pertinent information to the review. At the end of the review period the final code is presented to the building board, who then reviews and either approves and sends on to the Assembly or disapproves and sends back to committee.

MOTION by Mr. Musial to form an ad hoc committee to review code 15.65. Motion **SECONDED** and **PASSED.**

Plan of Action:
1. Mr. Roth will invite engineers who have done at least three projects in the last year.
2. Anyone from the public is invited to attend, but Mr. Roth will send special invitations to subject-matter experts.
3. Meeting volunteer request will be posted on the On Site web page, sent out by invitation, and posted on signage at the On Site counter.

4. Upon receiving invitation responses, Mr. Roth will establish meeting time and location for the first meeting. At that meeting, the group will decide meeting times and frequency. The goal is to finish review as quickly as possible (possibly within eight meetings).
5. A tech board member will chair the committee; it may be a rotating chair, pending member availability.
6. Mr. Roth will send updates to the tech board after each committee meeting. This will be in lieu of the monthly tech board meeting. There will be no need for the tech board to have a regularly scheduled meeting after the May meeting, unless the board requests to meet or an issue arises.
7. Mr. Roth will consult with the Building Official on the above approach and then set up the initial meeting.

Mr. Niemeyer polled each member of the audience and all were pleased with the board's action. It was strongly encouraged that Bill Rieth, State of Alaska, be a participant on the code review committee. Mr. Rieth will check with his employer at SOA and see in what capacity he can participate.

Meeting adjourned: 1 p.m.