

**ON-SITE WASTEWATER SYSTEM TECHNICAL REVIEW BOARD  
MEETING  
Planning and Development Center  
4700 Elmore Road  
Anchorage, Alaska**

**February 14, 2017  
11:35 a.m.**

**Technical Review Board members Present:**

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**Name**

Mark Spafford  
Donna Mears  
Mark Swenson  
Kyle Brown  
Eric Hanssen

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**Also in attendance**

**Name**

**Representing**

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Deb Wockenfuss	MOA/Development Services Department (DSD)
Rebecca Carroll	MOA/DSD
Ross Noffsinger	MOA/DSD
Bill Rieth	Alaska Department of Environmental Conservation (ADEC)
Tom Varney	Anchorage Tank & Welding Inc.
Ron Godden	Theta E&E
Steve Pannone	Pannone Engineering
Jeff Garness	Garness Engineering

**1. CALL TO ORDER**

CHAIR Mears called the meeting to order at 11:35 a.m. A quorum was established. Mr. Spafford arrived at 11:40AM and took over as Chair.

**2. APPROVAL OF AGENDA**

CHAIR Mears asked if there were any changes to the agenda. *Hearing none, the agenda was approved.*

**3. APPROVAL OF MINUTES** December 23, 2016

**Mr. Brown motion to approve and Mr. Hanssen second. Approved unanimously**

**4. OLD BUSINESS**

**a. AMC CHAPTER 15.65 WASTEWATER DISPOSAL**

The Board began discussing prior changes and finished up the remaining minor changes. There was further discussion on when a final version would be available for the Boards approval and public hearing. Staff noted a copy could be sent out in two weeks and then a meeting could be scheduled.

**6. OTHER BUSINESS/INFORMATIONAL/REPORTS**

**a. PUMP LOG SUBMISSION**

Mr. Brown noted there was some concern from industry regarding pump log maintenance when they replace a pump and/or when they are required. Staff noted it was required in code when applying for a permit. However, we do have lots of permits that remain open due to lack of pump log submittal. We are working on a letter requesting their submittal and to close out permits.

**7. ADJOURNMENT**

Meeting was adjourned at 1:00 p.m.