

**ON-SITE WASTEWATER SYSTEM TECHNICAL REVIEW BOARD
MEETING
Planning and Development Center
4700 Elmore Road
Anchorage, Alaska**

**May 9, 2016
11:40 a.m.**

Technical Review Board members Present:

Name

Joel Neimeyer
Eric Hanssen
Donna Mears
Mark Swenson
Kyle Brown
Mark Spafford

Also in attendance

Name

Representing

Deb Wockenfuss	MOA/Development Services Department (DSD)
Jay Crewdson	MOA/DSD
Ross Noffsinger	MOA/DSD
Kent Kohlhase	MOA/DSD
Bill Rieth	Alaska Department of Environmental Conservation (ADEC)
Steve Pannone	Pannone Engineering
Jeff Garness	Garness Engineering

1. CALL TO ORDER/ROLL CALL

CHAIR NEIMEYER called the meeting to order at 11:40 a.m. A quorum was established. Kent Kohlhase was introduced as the new Acting Building Official.

2. APPROVAL OF AGENDA

CHAIR NEIMEYER asked if there were any changes to the agenda. Minor changes were made. *Hearing no objections, the agenda was approved with changes.*

3. APPROVAL OF MINUTES April 21, 2016

Moved to the next meeting

4. OLD BUSINESS

a. AMC 15.65 WASTEWATER DISPOSAL CODE

Beginning at AMC 15.65.201.C.4.b.i. Subsurface disposal fields on top of page 37 of the proposed code, the Board continued cleaning up the proposed language, briefly discussing the changes before voting to approve or reject each proposed revision. They did not have enough time to finish and stopped their review at AMC15.65.201.D.3.c.ix.b on page 42.

5. OTHER BUSINESS/INFORMATIONAL

a. ONLINE FEES AND CERTIFICATION

Staff reported the fee schedule was not consistent and was unsure when or how the fees were set. The Board recommended staff bring the required training time intervals and fees into uniformity then bring it back at the next meeting for approval.

b. BOARD COMPOSITION

Staff is updating the board's composition requirements and will have it ready when the code is submitted to legal so the changes can be approved by the Assembly at the same time. The Board asked once a draft was available to email them so they could review prior to the next meeting.

The next meeting date and time were discussed and June 7, 2016, from 11:30 a.m. – 1:30 pm.

7. ADJOURNMENT

Meeting was adjourned at 1:30 p.m.