

**ON-SITE WASTEWATER SYSTEM TECHNICAL REVIEW BOARD
MEETING
Planning and Development Center
4700 Elmore Road
Anchorage, Alaska**

**June 7, 2016
11:43 a.m.**

Technical Review Board members Present:

Name

Joel Neimeyer
Eric Hanssen
Mark Swenson
Kyle Brown
Mark Spafford

Also in attendance

Name

Representing

Deb Wockenfuss	MOA/Development Services Department (DSD)
Jay Crewdson	MOA/DSD
Ross Noffsinger	MOA/DSD
Bill Rieth	Alaska Department of Environmental Conservation (ADEC)
Tom Varney	Anchorage Tank & Welding Inc.
Ron Godden	Theta E&E
Steve Pannone	Pannone Engineering
Jeff Garness	Garness Engineering

1. CALL TO ORDER

Chair Neimeyer called the meeting to order at 11:43 a.m. A quorum was established. Donna Mears was absent.

2. APPROVAL OF AGENDA

Chair Neimeyer asked if there were any changes to the agenda. Minor changes were made. *Hearing no objections, the agenda was approved with changes.*

3. APPROVAL OF MINUTES April 21, 2016; May 9, 2016

Chair Neimeyer asked for a motion to approve both sets of minutes. **Mr. Brown made the motion and Mr. Spafford second. April 21, 2016 and May 9 2016 were Approved Unanimously.**

4. OLD BUSINESS

b. FEES

Staff presented an overview of the current fees. The board asked questions, made suggestions and eventually it was decided to have staff review adjusting the fee costs and bring back to the board for review. **Mr. Spafford motioned and Mr. Hanssen second.**

c. BOARD COMPOSITION

Staff reported they are in the process of updating the assembly memorandum and ordinance. The board after a short discussion made changes to the health professional position. *One member shall be a professional and knowledgeable in Real Estate, Waterborne Disease, Hydrology, Geology or Soils Sciences.* **Mr. Hanssen made the motion and Mr. Brown second.**

a. AMC 15.65 WASTEWATER DISPOSAL CODE

Beginning at AMC15.65.201.D.3.c.ix.b on page 42 of the proposed code, the Board continued cleaning up the proposed language, briefly discussing the changes before voting to approve or reject each proposed revision. Mr. Spafford left at 1:00 p.m. They did not have enough time to finish and stopped their review just before AMC15.65.202 on page 45.

5. STAFF REPORTS

Mr. Crewdson informed the board he would be retiring at the end of July. He mentioned starting his own business in the industry and he was awaiting his business license. He asked if he could still sit in on the board's meetings. The board agreed but asked him to inform them when he received his business license; he agreed. Staff noted they were busy and gave a brief update on how the ePlan process was getting closer to going live.

6. OTHER BUSINESS/PUBLIC COMMENT

The next meeting date and time were discussed, it was agreed a Doodle would be sent out.

7. ADJOURNMENT

Meeting was adjourned at 1:26 p.m.