

**ON-SITE WATER & WASTEWATER TECHNICAL  
REVIEW BOARD MEETING MINUTES  
Planning and Development Center  
Microsoft Teams  
4700 Elmore Road  
Anchorage, Alaska**

**September 13, 2023  
11:30 a.m.**

**Technical Review Board Members Present:**

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**Name**

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Jeff Garness  
Kurt Sauers  
Mark Swenson  
Kyle Brown  
Ed Barrington  
Carol Perkins

**Also in attendance**

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**Name**

**Representing**

Deb Wockenfuss	MOA/Development Services Department (DSD)
Curtis Townsend	MOA/DSD
Ross Noffsinger	MOA/DSD
Bill Rieth	Alaska Department of Environmental Conservation (ADEC)
Tom Varney	Anchorage Tank & Welding Inc.

**1. CALL TO ORDER/ ROLL CALL**

CHAIR Swenson called the meeting to order at 11:35 a.m. A quorum was established. Mr. Henslee was unavailable.

**2. APPROVAL OF AGENDA / MINUTES**

CHAIR Swenson asked the board to review the agenda. **Mr. Garness motioned to approve the agenda. Mr. Sauer second the motion. *The agenda was unanimously approved.***

CHAIR Swenson asked the board to review the May Minutes. **Mr. Brown motioned, and Mr. Barrington seconded. *Approved unanimously.***

**3. NEW BUSINESS**

**a. Introductions, New board member**

Chair Swenson invited Ms. Perkins to introduce yourself. Ms. Perkins noted she is a retired Home Inspector from the valley living in Chugiak. Chair Swenson thanked her and gave a brief overview of the duties of the On-Site Board.

**4. OTHER BUSINESS/INFORMATIONAL**

**a. Update on 15.55 rewrite - None**

**b. Update on 15.65 - None**

Chair Swenson guessed staff is still backlogged in work and that's why there is no update on the codes. Staff explained they are still behind in day-to-day work. The Chair updated Ms. Perkins on both codes, noting the board postponed work on the water and wastewater rewrites until the fall. After a lengthy discussion, the board asked staff to send out a refresher on both codes before the next meeting. Staff agreed to compile everything and send an update.

## **5. COMMENTS**

### **a. Board comments**

Chair Swenson queried last time we met, staff mentioned the Assembly was addressing the housing crisis with possible changes to codes, what's the status. Staff replied they didn't know where the assembly was currently but noted there is an ordinance to amend Title 21 land use regulations to allow more dwelling units per lot.

The assembly has recognized there are two different scenarios, where part of the community is on public water and sewer, and the other part of the community on well and septic.

### **b. Staff comments**

Staff asked Mr. Garness and Mr. Sauer if they would like to be reappointed to the board as their terms were coming up in October. Both agreed to be reappointed. Staff noted they will email Mr. Henslee regarding his reappointment. It was asked what gets you kicked off the board. Staff explained that it would be three instances of absences without informing staff and the chair.

### **c. Public comment**

Mr. Varney updated the board about what was happening at Anchorage Tank.

## **6. UPCOMING MEETINGS & AGENDA ITEMS**

The next meeting was discussed, October 11, 2023, from 11:30 a.m. – 1:30 p.m.

## **7. ADJOURNMENT**

The meeting was adjourned at 12:40 p.m.