Municipality of Anchorage
Child Care Licensing Program

VEHICLE SAFETY CHECKLIST

Facility Name: _____

Facility Type: ☐ **Home** ☐ **Center**

The following checklist is a basic list to review prior to transporting children of any age, either directly through use of a facility-owned or leased vehicle, or indirectly by use of private vehicles of staff or volunteers in a child care facility. This checklist must be completed prior to transporting children. The checklist shall be updated annually and kept on file at the facility.

I self-certify I will check the following items prior to transporting children in a vehicle to ensure:

☐ 1. The vehicle is in good repair, safe, and free of hazards which might hurt children, such as:
- broken windows; or
- holes in the floor or roof; or
- torn upholstery that allows children to remove the interior padding.

☐ 2. If the vehicle is used to transport children in snowy, icy, or other hazardous weather conditions, it is equipped with:
- snow tires;
- chains; or
- other appropriate safety equipment (Specify: _____).

☐ 3. The vehicle used is a smoke-free vehicle.

When transporting children in a vehicle, I self-certify I will ensure the following requirements are met:

☐ 4. Individuals are properly restrained either with an individual seatbelt, or age-appropriate child safety device as required by AS 28.05.095.

☐ 5. Only one individual occupies each seat belt or child safety restraint device.

☐ 6. Children may not occupy the front seat if the vehicle is equipped with an operational airbag on the passenger side.

☐ 7. I will never leave a child unattended in the vehicle.

☐ 8. I will maintain ratios as required by AMC 16.55.230 and only transport the number of children and/or adults for which the vehicle is designated.

☐ 9. I will ensure a well-stocked first aid kit is in the vehicle.

☐ 10. Emergency contact information and any medications needed for each child in the vehicle is taken.

I certify that I, _____, the driver of the vehicle, will comply with all child care licensing regulations each time I transport children for the above named child care facility and:

1. I am at least 18 years old, have a current driver's license, and do not have an adverse driving record that could put children at risk;
2. The vehicle I am driving is registered
3. The vehicle I am driving is insured for transporting children; and
4. I am insured for driving the vehicle used to transport child care children.

_____	_____	_____
Driver's Name	Driver's Signature	Date Signed

_____	_____	_____
Administrator's Name	Administrator's Signature	Date Signed

_____	_____	_____	_____
Vehicle Make	Model	Year	License Number