



Office Use Only

Municipality of Anchorage
Child Care Licensing Program

PERMISSION TO OPERATE A CHILD CARE BUSINESS

An Applicant who applies for a Child Care License through the Municipality of Anchorage Child Care Licensing Program must meet all applicable requirements, including but not limited to the following:

- 1. The applicant must submit evidence of the property owner's permission to operate a child care business prior to receiving a license. This form completed and signed by the property owner/property manager must be submitted by the applicant to licensing as part of the application packet.
2. The entity and premises must meet all of the regulatory and safety requirements. An inspection by licensing will be conducted to determine the facility meets all health and safety requirements.
3. The entity must comply with local and state fire requirements, as applicable to facility type. An inspection or plan review by the local Fire Marshall will be conducted if the application is for six or more children to ensure the facility meets all applicable fire code requirements.
4. The entity must comply with Department of Conservation (DEC) requirements for water supply and/or wastewater and food preparation. An application to be licensed as a child care center requires an inspection by DEC. Applications to be licensed as a home may require an inspection by DEC for water supply and/or wastewater disposal.
5. The entity must maintain comprehensive general liability insurance, including transportation coverage, if applicable, at all times.

This form must be filled out by the property owner or manager notifying the program of whether or not the applicant has your permission to operate a licensed child care business in the building you own. If you have questions or concerns to report, please contact the Child Care Licensing Program at (907) 343-4758. Please keep a copy for your records.

Name of Applicant: \_\_\_\_\_

Physical Address of Facility: \_\_\_\_\_

Name of Property Owner/Property Manager: \_\_\_\_\_

Mailing Address of Property Owner/Property Manager: \_\_\_\_\_

Daytime telephone number of Property Owner/Property Manager: \_\_\_\_\_

[ ] Property Owner [ ] Property Manager

[ ] I give my permission for my tenant to operate a licensed child care business at the aforementioned property. I attest that the covenants, homeowner's association bylaws, and other applicable neighborhood restrictions do not forbid operating a child care business at this address.

[ ] I do not give my permission for my tenant to operate a licensed child care business at the aforementioned property.

Printed Name of Property Owner / Property Manager

Date

Signature of Property Owner/Property Manager