



MUNICIPAL AIRPORTS AVIATION ADVISORY COMMISSION
MEETING MINUTES

Thursday, November 7, 2024

Anchorage Fire Training Center, 1140 Airport Heights Rd., Bldg. C, Rm 9
Anchorage, Alaska

The Purpose of the MAAAC is to advise and make recommendations to the Assembly and the Administration regarding the Airport budget and operations.

1. Call to Order / Roll Call

Commission Chair, Stormy Jarvis called the meeting to order at 12:01 PM.

COMMISSION MEMBERS PRESENT

Stormy Jarvis, Chair (via TEAMS)
Keenan Zerkel, Vice Chair (Via TEAMS)
Dave Frazier (via TEAMS)
John Pratt

COMMISSION MEMBERS ABSENT

Dan Owen-excused
Marty Edwards-unexcused
Quorum met

AIRPORT STAFF PRESENT

Earl Malpass, Airport Manager
Kirsten Bowers, MRI Accountant

2. Review & Approval – Meeting Agenda

MOTION

John Pratt moved to approve the agenda
Keenan Zerkel seconded the motion.

3. Review & Approval - of the Minutes

MOTION

John Pratt moved to approve, September 5, 2024 with revisions, and October 3, 2024.
Keenan Zerkel seconded the motion.
The board had a discussion on revisions and voted unanimously to approve all.

4. Informational Reports

A. Chair

B. Airport Management PowerPoint (Exhibit A)

- Earl's FYI
- Community Relations
- MRI Budget Status
- Airport Project Status
- Upcoming Events

Follow up discussions on Earl's power point presentation:

- The Utility Vehicle for grooming the ski strip should arrive at MRI by 12/20/2024.
- Keenan commented there is another place at Lake Hood that opened for float storage.
- Stormy commented on the ALP. The ALP should accommodate requests for future growth plans including any unforeseen money that may be given to the airport.
- The ALP is funded from the CIP Grant.
- Stormy stated the Navigation Easement with the Northway Mall expired in 2013 and should be addressed in the 2024 Master Plan.
- There is an open seat for the MAAAC board, please apply online if interested.

5. Organization Reports

- A. MRI ATCT-None
- B. AOPA-None
- C. AACCA-None
- D. Anchorage Community Councils - None

6. Old Business – None

7. Business Items - None

8. Public Comments- Joe Darnell Alaskan Aviation Safety Council -There is a winter safety seminar will be held at UAA on 11/23/24 focusing on Winter operations, winter safety issues what to wear when flying in the wintertime. Starting at 8:30am until early afternoon.

9. Commission Comments- John Pratt will be out of state for the December meeting, will try to call in.

Keenan-Dan Owen, representing MAAAC Board, attended the ATAPS meeting, wants it noted that we trying to be part of the meetings and discussions and have a seat at the table.

Stormy - attend the ATAPS meeting via ZOOM, representing the MAAAC Board

Earl commented that the next steps for the ATAPS meetings, will ad hoc meetings, they will be geared more for the end users.

10. Upcoming Meetings

→ Airport User Group Meeting:

Wednesday, January 8, 2025, 12:00 PM
Airport Manager's Office and TEAMS

→ Runway 7/25 Rehabilitation Working Group Meeting:

Thursday, December 5, 2024, 11 AM
Anchorage Fire Department Training Center
1140 Airport Heights Road, Building C, Room 9

→ MAAAC Meeting: Thursday, December 5, 2024, 12 PM

Anchorage Fire Department Training Center
1140 Airport Heights Road, Building C, Room 9

11. Adjournment -

MOTION

Keenan moved to adjourn

John Pratt seconded the motion.

No objections were made, meeting adjourned at 12:52PM

EXHIBIT A

Municipality Airport Aviation Advisory Commission
Airport Manager's Report



Merrill Field Airport
Operations Report
November 7th, 2024



October's Operations Report

Earl's FYI's

- Had meeting regarding Instrument Approach and Airspace with Muni Manager (Ms. Becky Windt Pearson) to discuss concerns. Letter sent from the Manager, to FAA Administrator in DC. More to come.
- Met w/HDL regarding MRI's Economic Impact Study. In progress
- Finalized Letter of Understanding for snow removal w/MRI ATCT
- Sent out Snow Removal and Storage letters to leaseholders.
- Numerous construction meetings on Mx building
 - Roof repairs.



October's Operations Report

Earl's FYI's - Continued

Snow Removal

- MRI Maintenance short staffed.
- Still have kept 7 day coverage since snow with only 3 operators.
- Determine funds are available (un-used payroll) to purchase a UTV to drag the groomers. Expected arrival by December 20th.
 - Likely to still be limited during early season by manpower

Community Relations

- Earl has met with Fairview Community Council members and Fairview Elementary Principal. Looking for opportunities for MRI businesses to expose grade school students to aviation. More to come!

MRI Awareness:

Economic Impact Study

- Moving forward with study. In discussions. More to come.
- Merrill Field Airport Bulletin – Being brought back! Going digital. In draft form now.



October's Operations Report

MRI Budget Status:

- 2025 Budget Meeting w/ Assembly was a “non-event.” Awaiting vote.
- MRI 2024 “End of Month” budget YTD status – **As Expected at 83% YTD.**
- Will start reviewing future revenue streams and lease rates for 2026 this month.



EXHIBIT A

October's Operations Report

Airport Project Status: (1 of 4 slides)

- CARE's Act Project(s)
 - CARE's Act Grant (o80 2027) for Airport Operating Budget = \$8.9M
 - Grant final's scheduled close out August 2024 – Awaiting FAA approval of submitted payments



EXHIBIT A

October's Operations Report

Airport Project Status: (2 of 4 slides)

- CARE's Act Project(s)
 - CARE's Act for Airport Landside Grant (087-2023) Projects = \$8.996M
 - Allowed for Airport building refurbishment/construction projects reimbursements
 - **Final project** will be maintenance building roof only
 - Budget approved by Assembly **Complete**
 - **Work IN PROGRESS AND GOING WELL!**



October's Operations Report

Airport Project Status: (3 of 4 slides)

- Reconstruction of Access Road Grant 079-2020 = \$8.7M
 - MRI close out w/FAA – **Completed**
- CRRSA Act Grant (083-2022) = \$1M
- CRRSA Act Grant (085-2022) = \$1.1M
 - **Future: 2025/2026**

COVID Relief for Payroll relief



October's Operations Report

Airport Project Status: (4 of 4 slides)

- ALP
 - FAA "Study Entitlement Grant" Awarded 079-2019 to R&M \$287,767 (est. remaining = \$25K)
 - ALP (minus RNAV Instrument Approaches) submitted by R&M to FAA June 2024 **Complete**
 - Final Completion Date: **TBD IAP add on** (FAA report due September + 90 days to close)
- Runway 7/25 Rehab DESIGN Entitlement Grant(086-2022) = 945k **Will be closing out**
- Runway 7/25 Rehab Construction Entitlement Grant (089-2024) = \$8,817,730
- Low bidder was QAP. **Next Steps:** **Assembly to appropriate the Grant funds (NOVEMBER)**
 - Project Breaking Ground May-ish 2025 (60 day completion max)



EXHIBIT A

October's Operations Report

Upcoming Events:

- Runway 7/25 Construction Pre-ground work – Awaiting FAA Grant Award
 - planning meetings. Begin Mid-November 2024
- ALP – IAP; Complete 4th QTR 2024
- Taxiway A & N - Lighting Rehab Design Grant (apply 2025)
 - Yet to be determine

