



GIRDWOOD PARKS & RECREATION

907-343-8373

REQUEST FOR COMMERCIAL USE OF PARK/TRAIL PERMIT

Complete this form and return to:

Girdwood Parks and Recreation, PO Box 390, Girdwood, AK 99587

This form is to be completed by commercial operators who use Girdwood Trails hiking, biking, photography, clubs or organizations or for commercial operators organizing event location services.

Facility/Park Name: _____

Business Name: _____

Applicant: _____

Address: _____

Email: _____

Telephone: _____ Cell Phone: _____

Date(s) of Use: _____

Time of Use: _____

Purpose/Description of Use: _____

Anticipated number of paying attendees per use: _____ Number of guides per use: _____

Describe your parking plan: _____

Vehicle type/size: _____

Commercial Use Permit required documents:

- _____ Request for Permit
- _____ Current Alaska Business License
- _____ Guide Roster
- _____ Operations Plan
- _____ Certificate of Insurance general liability policy showing Girdwood Parks and Rec/MOA as Also Insured and Waiver of Subrogation

Signature: _____ Date: _____

Form of Payment? Cash _____ Check _____ Credit Card _____

Permit only issued to paid users. Payment is required before reservation will be confirmed.

End of Season Reporting and payment due: _____ Payment method: _____

COMMERCIAL USE TRAIL/LOCATION PERMIT: Commercial use of Girdwood's trails and parks includes any use that is guided or facilitated by a paid guide, driver or organized by a paid representative of an organization. These uses include hiking tours, biking tours, photo tours, clubs and church groups. Permitting ensures that commercial use is appropriate for the seasonal use trails, trail design and parking capacity at trailheads.

Trails under the Girdwood Parks and Recreation permitting scope include, but are not limited to, the following:
Beaver Pond Trail; Girdwood Iditarod National Historic Trail; Virgin Creek Falls Trail; Winner Creek Trail/Winner Creek Extension Trail; Alyeska Highway pathway, Arlberg Road pathway; Moose Meadows winter trails; and Girdwood Upper Valley winter trails.

Permitting for the 5K Nordic Loop is the responsibility of the Girdwood Nordic Ski Club.

Use of these types is subject to permit fees, as outlined below:

Trail Use permit \$60 per year

Trail Use user fee \$2.00 per person, due with reporting at the end of the permit range

Use of Girdwood's parks for gatherings such as wedding ceremonies and/or private photo shoots is subject to use fee:

Location Use fee \$50 per use

ADDITIONAL INFORMATION may be required if applicable to the activity, such as:

- 1) Permit must be on site day of event to avoid conflicts/questions.
- 2) No alcohol allowed without Municipality waiver from Girdwood Parks and Recreation.
- 3) Insurance is required. General Liability Insurance with a copy of the insurance binder naming Girdwood Parks and Recreation/MOA, PO Box 390, Girdwood, AK 99587 as co-insured and waiver of subrogation.
- 4) Permit is for specified location only. Remainder of the park, park facilities, and playground will remain open to the public.
- 5) User group is responsible for clean up and removal of trash from all permitted areas. Girdwood is a secure trash regulation zone.
- 6) User is responsible for spectators, players, volunteers, and other attendees.
- 7) Permitted party responsible to enforce permitted areas. Failure to do so is not grounds for refund.
- 8) User is responsible for any damages.
- 9) User is responsible for additional needs, including restroom facilities and cleaning services.
- 10) User group aware of refund or transfer policy
- 11) All changes require 72 hours notice, including those due to weather.
- 12) Cancellations and refund requests must be submitted in writing.
- 13) No glass containers.
- 14) Any violation of permit provisions could result in revocation of the permit.

PAYMENT:

To secure permit, payment must be received and the permit must be signed before reservation is complete. Payment can be made by cash, check or credit card. You may pay by phone with your credit card, however the process is not complete until the permit has been signed.

REFUNDS: Permit is fully refundable up to 14 days prior to first permit date. No refund is available once permit has been initiated.

USE: The permit holder shall indemnify, save harmless and defend the Municipality of Anchorage, Girdwood Parks and Recreation, its officers, agents and employees from liability of any nature or kind, including cost and expenses, for or on account of any and all legal actions or claims of any character whatsoever resulting from injuries or damages sustained by any person or persons or property as a result of any error, omission or negligent act of the permittee relating to the use of the facility/park.