

MUNICIPALITY OF ANCHORAGE
ANCHORAGE PARKS AND RECREATION
632 W. 6th Avenue, Suite 630 – Administrative Office
Anchorage, Alaska 99501
Telephone: (907) 343-4355 / Facsimile: (907) 343-6523

VOLUNTEER PARK HOST AGREEMENT

(Please Print)

Volunteer's Legal Name (include middle name): _____

Volunteer's Legal Name (include middle name): _____

Address: _____

Telephone: _____

Employer/Occupation/Address & Phone Number:

Employer/Occupation/Address & Phone Number:

Date of Birth: _____ SSN: _____
Driver's License Number: _____ Expiration: _____ State: _____

Date of Birth: _____ SSN: _____
Driver's License Number: _____ Expiration: _____ State: _____

Automobile License Plate Number: _____
VIN Number: _____ Make/Model: _____

RV/Trailer License Plate Number: _____
VIN Number: _____ Make/Model: _____

Park Location Assigned: _____

Term of Agreement: _____ through _____

***A State/Nationwide background check was conducted by Intelius Screening Solutions (TalentWise) on _____ on both applicants, for negative information/criminal history not conducive to MOA standards. Should new negative information/criminal history occur after the date of _____ during the term of this agreement, _____ and _____ agree to vacate the premises as park hosts immediately, and no later than 7 days after notification by the Parks and Recreation Department. Failure to vacate the premises if applicable will result in the MOA Parks and Recreation Department contacting the Anchorage Police Department and/or Alaska State Troopers for assistance if necessary.

I. Responsibilities of Municipality of Anchorage (MOA) Volunteer Park Host(s):

- a) The Volunteer Park Hosts are to reside at the location identified above, for the time period agreed upon, as designated above, for the purpose of reporting any actions or presence of others that may result in vandalism to MOA property. Parks Hosts are not MOA employees.

- b) The Park Host will not attempt to stop any vandalism or suspected vandalism, illegal acts or inappropriate behavior. The Park Host will call the Anchorage Police Department during an emergency situation, or to report vandalism or suspected vandalism.
- c) MOA may determine it shall place one or two MOA Park Hosts at each chosen location. If there are two, it is intended that both parties will not vacate the property simultaneously. They must agree and coordinate between themselves on their departures and returns.
- d) A current certificate of automobile liability insurance for vehicle(s) / RV / trailer will be required, with minimum coverage of \$100,000.00 liability/\$300,000.00 aggregate. There shall be no cancellation or material change of the insurance coverage, or intent not to renew the insurance coverage for the duration of this agreement. Copies of insurance evidence shall be provided to the Parks and Recreation Contracts Administrator upon execution of this Agreement. Current coverage evidence shall be provided by the Park Hosts to MOA, prior to renewal dates of insurance.
- e) MOA policies prohibit firearms and controlled illegal substances at park premises. Park Hosts must abide by MOA policies, ordinances, and codes regarding park use and activities within the parks. This includes no posting of political signs on the premises, including vehicles/RV's.
- f) Motor homes, trailers, 5th wheels, etc. must be well maintained. Park Hosts are not permitted to live in tents or passenger vehicles. At the assigned location, the exterior premises are to be kept clean and free of litter. Pets are only allowed with prior MOA approval***. Park Hosts are required to clean up after their pets and the MOA leash law requires pets be on a leash when outside of a vehicle.

*** _____ are approved for _____ to reside with them at the park. The _____ must be on a leash when outside of the vehicle/RV. _____ waste must be cleaned up immediately. Complaints of pet waste not being cleaned up may be grounds to terminate this agreement. Complaints of excessive barking and/or aggressive behavior of the dogs may be grounds to terminate this agreement.

- g) Park Hosts agree not to use, store or abandon any toxic wastes, hazardous chemicals, or any other regulated substances, including gasoline and oil for lawnmowers, which in any way may create liability for contaminated soils or waters without the prior written consent of the MOA. The Park Hosts may not apply chemicals/pesticides on or around municipal park property. Should Park Hosts breach this clause, the hold harmless provisions hereof shall apply and the MOA may independently demand and require Park Hosts to promptly cure any soil or water contamination or other damage. MOA may also take remedial steps or seek administrative or judicial relief and seek from Park Hosts the recovery of costs, including attorney fees and court costs, associated with any remedial, administrative or judicial action.

II. Anchorage Parks and Recreation/Park Host(s) shall provide:

- a) Park Hosts may elect to have water delivered to their RV through a private service, and Park Hosts would be responsible for setting up that service and payment for that service during the term of this agreement. Park hosts may utilize the water connection by the baseball fields (if applicable) in the summer months when water connection has been activated. Park hosts may obtain water from the tap, at no charge, from the _____ for use in the RV. Park

hosts may utilize the Department's recreation center or swimming pool locker rooms for showering at no charge.

- b) The Park Hosts shall provide their own water hose and electrical cord. If Park Host is running an extension cord from the RV to an MOA power source, the extension cord must meet all UL standards of use. If Park Hosts extension cord is crushed, damaged, or run over, it must be replaced.
- c) Sewage disposal service. Pumping service to empty holding tanks is available weekly, upon request, beginning the week of _____, through the week of _____.

Contact Rent-A-Can at 258-2267 or 694-9202 if your motor home, trailer, etc. will not be present on the scheduled pump day. In rare cases, the pumping company is unable to service an RV due to out of date or otherwise non-standard septic connections. The pumping company will not attempt to drain non-standard systems due to risk of spill and associated expenses. In such cases, it will be the responsibility of the Park Hosts to make and facilitate their own arrangements at a dumping site of their choice.

- d) Trash removal. The Parks Host may utilize the dumpster at the park when dumpster is placed at the park for the season. During the winter months, the Park Host may utilize the bear deterrent trash cans at the park (if applicable), however, **no trash may be left outside of the RV**, at any time. The Park Hosts may utilize a Parks and Recreation dumpster @ another location for their trash (no charge), or the Municipal dump stations (fee).

Please be aware that State of Alaska Fish and Game randomly patrols the park for violations of unsecured trash. Some Anchorage parks are used as bear corridors. Fish and Game may issue tickets (\$300+) for trash that is not disposed of properly.

- e) There is no deposit required at this time for the MOA Parks and Recreation gate key. The Municipality requires Park Hosts to sign for the gate key. If key is lost, there is an \$85.00 fee (per key) charged to the Park Host for replacement of the key(s).
- f) Park Hosts shall unlock and open the park gate(s) each morning at the time posted at the entrance of the park. The Park hosts shall also close and lock the park gate(s) each evening at the time posted at the entrance of the park during the term of this agreement.
- g) If there are two or more Park Hosts located at one park, Park Hosts are encouraged to share the responsibility of opening/closing and unlocking/locking the park gates on a daily basis.
- h) If there are two or more Park Hosts located at one park, Park Hosts are to communicate with one another as to whether they will be off-site overnight, and will not be able to unlock/lock the park gates at posted times. This allows the other Park Host to assume the responsibility of unlocking and locking the park gates until the other Park Host(s) returns to the site to resume the shared responsibility.

If there is one Park Host located within the park, and that Park Host intends to be off-site overnight or longer, the Park Host is to contact _____ at _____, to make arrangements for a Parks and Recreation staff member to unlock/lock the park gate(s) during

the time the Park Host is off-site for any length of time. Advance notice by the Park Host to Parks and Recreation is appreciated.

III. Hold Harmless Agreement:

To the maximum extent allowed by law, the Park Host(s) (“the Host(s)”) shall defend, indemnify, and hold harmless the Municipality of Anchorage and its assemblies, boards, agents, officers, and employees from and against all claims, damages, loss and expense, including attorneys’ fees, arising out of or resulting from performance under this agreement or from claims of the hosts’ or Municipality’s invitees or licensees, if such claim, damage, loss or expense is attributable in whole or in part to any intentional or negligent act or omission of the Park Host(s) and his or her invitees or licensees, or of anyone for whose acts they may be liable.

This is the final and completely integrated agreement between the parties which supersedes any prior statements, negotiations, agreements, documents or representations, written or oral.

The Municipality of Anchorage’s Parks and Recreation Office or Park Host(s) may cancel this agreement at any time by notifying the other party in writing. Cancellation of this agreement requires that the Park Host(s) vacate the premises 7 days after written notification has been received by the other party. The Park Host(s) shall leave the premises in a clean, orderly condition. Park gate keys issued to the Park Host(s) shall be returned to the Anchorage Parks and Recreation office that gate keys were issued from.

IV. Background Checks:

The Municipality of Anchorage and/or its approved vendor shall complete national background checks on all Park Hosts, on behalf of Anchorage Parks and Recreation Department. All Volunteer Park Host(s) temporarily residing at a Municipal park shall provide the following information to MOA for the national background check to be performed on each Park Host: Legal name; any alias names; birthdate; social security number; permanent physical address; and mailing address. New park host agreement or renewal of park host agreement requires that national background checks are within 6 months old or less from prior check. The Park Host shall be responsible for payment of background checks.

(continued on next page)

I hereby volunteer my services as described above and agree to the responsibilities and conditions of my position as a Park Host at _____, Anchorage, Alaska, to assist the MOA Anchorage Parks and Recreation Department in this program.

Volunteer Park Host Date

Volunteer Park Host Date

Elizabeth Stanley, Admin/Recreation Superintendent Date
Anchorage Parks and Recreation

Municipal Manager, or authorized designee Date

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